

Title: General Laborer - Districts 1, 6, and 10	Effective Date: September 3, 2013	Grade: IV	Job Category: Service-Maint.
Prior Title: General Laborer	Prior Effective Date: April 19, 2013	Grade: IV	Page: 1 of 1

CHARACTERISTICS OF WORK

Under general supervision, this position is responsible for performing various routine labor duties in the cleanup and maintenance of Department property.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Pick up litter (including large tires, dead animals, garbage, etc.).
- Clean up Department property and right of way using industrial weed eaters, brush hooks, chain saws, pole saws, limb saws and other small power equipment.
- Paint sign posts, guard rails, etc.
- Flag traffic.
- Use jackhammers and small hand tools (such as shovels and rakes) to make repairs to highways.
- Mow shoulders and embankment slopes on the right of way using large tractors and gang mowers.
- Load, unload, and stack bagged salt, sand, cement, etc.
- Respond to emergencies 24 hours a day, seven days a week (such as natural disasters, severe weather, traffic accidents, etc.).
- Perform regular servicing and preventive maintenance on assigned equipment.

MINIMUM REQUIREMENTS

Ability to learn and work with simple hand tools and small power equipment. Ability to stand and walk for extended periods. Ability to work outdoors in all types of weather conditions. Ability to move heavy objects and materials. Successful completion of a work simulation examination and a medical-physical examination.

ADDITIONAL REQUIREMENTS FOR GENERAL LABORERS HIRED AS SINGLE AXLE TRUCK DRIVER TRAINEES

Valid driver's license required. Ability to read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records. Applicants for this position must obtain a Class A commercial driver's license (CDL) with tanker ("N") endorsement within 180 calendar days of hire. Failure to obtain the required CDL within the 180-day period may result in immediate termination. Successful applicants must meet the physical and mental requirements for a CDL. A pre-employment drug/alcohol test will be conducted after a contingent offer of employment or transfer has been made, and prior to the candidate performing any work for the Department in that capacity. Internal applicants who are already in a safety-sensitive position will not be subject to pre-employment drug/alcohol testing; however, offers to internal applicants who are not in a safety-sensitive position will be contingent upon pre-employment drug/alcohol testing. Subject to additional drug/alcohol testing according to the provisions of the AHTD Drug and Alcohol Testing Program.